

AUDIT COMMITTEE - PROGRAMME OF WORK 2017 / 18

	ANNUAL WORKPLAN	SEPT 17	DEC 17	MAR 18	JUNE 18	JULY 18	SEPT 18	DEC 18	MAR 19
	Audit Committee Agenda Items								
A	Training for Members (as necessary)			3	1	TBA	TBA	TBA	TBA
	Annual Internal Audit Plan 2017/18			x	x				x
	Annual report of Head of Internal Audit 2015/16				x				
	Progress Report on Annual Internal Audit Plan 2016/17	x		x			x		x
	Internal Audit report on Children and YP's Service	x					x		
	Internal Audit report on Computer Audit/Corporate Themes/Contracts	x					x		
	Internal Audit report on Health and Adult Services		x			x			
	Internal Audit report on BES		x					x	
	Internal Audit report on Central Services			x					x
B	Annual Audit Letter		x					x	
	Annual Audit Plan 2017/18 (NYCC & NYPF)			x					x
	Annual Report / Letter of the External Auditor	x				x	x		
	Interim Audit Report				x				
	Discussion with External Auditor on 1-to-1 basis			x					
C	Statement of Final Accounts including AGS (NYCC + NYPF)	x			x	x			
	Letter of Representation	x				x			
	Chairman's Annual Report	x					x		
	Effectiveness of Audit Committee				x				
	Changes in Accounting Policies			x					x
	Corporate Governance – review of Local Code + AGS			x	x				
	– progress report inc re AGS				x				
	Risk Management (inc Corporate R/R) – progress report		x		x			x	
	Partnership Governance – progress report				x				
	Information Governance – progress report			x					x
	Review of Finance./Contract/Property Procedure Rules	TBA	TBA	TBA	TBA	TBA	TBA	TBA	TBA
	Business Continuity						x		
	Audit Committee Terms of Reference		x					x	
	Counter Fraud			x					x
	Contract Management		[No]						
	Governance of external companies		[Yes]					x	
	Treasury Management – Executive February			x					x
Corporate Procurement Strategy (including Contract Mgt)				x		x			
VFM Review			x						
D	Work Programme	x	x	x	x	x	x	x	x
	Progress on issues raised by the Committee (inc Treasury Management)	x	x	x	x		x	x	x
E	Agenda planning / briefing meeting								
	Audit Committee Agenda/Reports deadline								
	Audit Committee Meeting Dates	07/09	30/11	01/03	21/06	26/07			

- A = Internal Audit
- B = External Audit
- C = Statement of Final Accounts / Governance
- D = Other
- E = Dates

- ⊙ before formal meeting
 - 1 Budget Plan
 - 2
 - 3 Discussion with External Auditor/ external Audit on a 1 to 1 basis
- Sessions to be sorted